

Terms of Reference

Approved 1 November, 2012

CLUB HAMPSHIRE SAFEGUARDING OFFICER

1 Purpose

The purpose of the Club Hampshire Safeguarding Officer is to safeguard the interests and well-being of players under the age of 18 in the Club Hampshire squads.

2 Accountable to

2.1 and works under the authority of the Rugby Director.

2.2 the County Safeguarding Manager for the functional aspects of the tasks.

3 Authority to

liaise with the RFU Safeguarding Executive and local authority safeguarding officials.

4 Tasks

3.1 To ensure that all adults working with Club Hampshire players under the age of 18 in a voluntary or paid capacity have a current Enhanced Criminal Records Bureau (CRB) disclosure processed and risk assessed by the RFU.

3.2 To maintain a record of the CRB Disclosure numbers of Club Hampshire Managers, Coaches, Physios and support staff.

3.3 To ensure all Team Managers are conversant with Safeguarding Procedures.

3.4 To maintain a record of Safeguarding Training Courses attended by Team Managers and Coaches.

3.5 To report concerns promptly to the Safeguarding Manager, the Rugby Director and the Executive Director.

3.6 To attend Club Hampshire Committee meetings.