

# HAMPSHIRE RUGBY FOOTBALL UNION LIMITED

## Terms of Reference 30

*Sponsor Management Board*

*Created August 2019*

*Updated May 2020*



## **CLUB HAMPSHIRE COMMITTEE and MANAGER of CLUB HAMPSHIRE**

### **3001 Primary Purpose**

The primary purpose of Club Hampshire is to create the strategy to produce County Teams to represent Hampshire, for boys, girls, men and women.

### **3002 Secondary Purposes**

- 2.1 To enable co-ordination and co-operation between the Managers and Coaches of the County Teams.
- 2.2 To provide an opportunity for player development and supporting the playing programme at youth and adult levels.

### **3003 Composition of Committee and Frequency of Meetings**

- 3.1 The Club Hampshire Committee has an Executive Chairman: 'Manager of Club Hampshire'.
- 3.2 It includes the Team Manager of each of the County Squads, a Secretary, a Club Hampshire Safeguarding Officer, the RDO's and a senior representative of each of HRR, HSRFU. The Committee may also appoint a Chief Medic who will be a nonvoting member.
- 3.2 The Club Hampshire Committee normally meets in October, January and April. Minutes will normally be issued within two weeks of the Meeting. The quorum for a Club Hampshire Meeting is six members of the Committee. The Manager of Club Hampshire is entitled to exercise a second or casting vote. These meetings can be held Virtually if holding a group meeting is not possible. (Online over a meetings platform)

### **3004 Accountable to**

The Management Board for overseeing all matters relating to the playing of the game at County level, and for advising the Member Clubs and the Management Board thereon.

### **3005 Authority to**

- 5.1 decide at which Age Grades the County shall be represented provided always that County Teams are entered in all National, Divisional, Area or Regional Championships or competitions wherever possible.
- 5.2 commit expenditure to meet the purposes within the budget approved by the Management Board.
- 5.3 appoint the Team Manager, Lead coach and Coaches for each of the County squads.
- 5.4 appoint the Safeguarding Officer for Club Hampshire.
- 5.5 appoint the Honorary Chief Medic, who in turn arranges all the team physio cover.
- 5.6 delegate to each Manager the selection, management and coaching of their respective team.
- 5.7 approve and co-ordinate the fixtures of all County teams.

## 3006 Tasks

- 6.1 To ensure that all Club Hampshire activities are completed within the annual budget approved by the Management Board
- 6.2 To assist the Finance Chairman / County Office in the preparation of the Annual Club Hampshire Budget each March.
- 6.3 To enable continuity of development of all County Players and Coaches.
- 6.4 To promote ways of making the game as safe to play as possible.
- 6.5 To monitor talent identification, selection, coaching and administration of the County squads.
- 6.6 To provide advice and support to the Team Managers.
- 6.7 To maintain a close and active working relationship with the London Irish DPP Academy.
- 6.8 To manage the Reportable Injury Event and HRFU Concussion Protocol.
- 6.9 To encourage Club Hampshire coaches to progress beyond County level.
- 6.10 To encourage players when they leave the London Irish DPP to remain in their Club and County.
- 6.11 To examine current Succession Planning to ensure exemplary people are appointed as Club Hampshire Team Managers, Coaches and Safeguarding Officer.
- 6.12 To identify the annual winners of the F.M.T. Bunney Trophy, the Brian Short Memorial Trophy, the U16 and U18 Keast Award and the John Sneezum Captains award. These are awarded at the Hampshire RFU AGM.
- 6.13 To administer the Hampshire Rugby Insurance Scheme (HRIS) a Fast Track Physiotherapy Scheme and to maximize income therefrom.