



## HAMPSHIRE COUNTY SAFEGUARDING AUDIT ASSISTANTS x 3

### 1501 Purpose and Skills required

1. The purpose of the County Safeguarding Audit Assistant(s) is to carry out audits in the cluster area assigned, this is one of 3 clusters...
  - Hampshire South East & IOW
  - Hampshire North
  - New Forest & Southampton
2. Key Relationships: Other Audit Assistants, Deputy CBSM, CBSM, Chair of CB Game Development Committee, CB Executive Director, Chair of CB Board.
3. The person should also have a range of key skills and attributes including: *empathy, approachability, good sense of humour, comprehensive communication (speaking AND listening) skills, objectivity, sound knowledge of relevant RFU policies and procedures, attention to detail, resilience and dedication to the cause of safeguarding young people.*
4. In return, the appointed individual(s) will receive support from the CB, CBSM, Safeguarding Deputy in charge of Audits and RFU Safeguarding team in the form of training and regular communications and will receive resources to support them in the delivery of this voluntary role.
5. The County Safeguarding Audit Assistants(s) will ideally have a background in child protection and/or safeguarding.

### 1502 Composition of Committee and Frequency of Meetings

The County Safeguarding Audit Assistant(s) will attend meetings as necessary with the other assistants, the Safeguarding Deputy in charge of Audits and also with all Club Safeguarding Officers. (CSOs)  
These meetings can be held Virtually if holding a group meeting is not possible. (Online over a meetings platform)

### 1503 Accountable to

The Safeguarding Deputy in charge of Audits, County Safeguarding Manager, Game Development Chairman and the RFU safeguarding Manager for all matters concerning Safeguarding in Member Clubs.

### 1504 Authorised to

undertake any appropriate RFU Safeguarding courses.

### 1505 Tasks

To be an active member of the CB Safeguarding team, and to offer support and guidance to the clubs whilst carrying out the club Safeguarding audits being supportive and helpful at the same time as not being not critical.

## 1506 Additional Tasks that could be delegated to team members

1. To offer guidance and support to Club Safeguarding Officers in all matters, on developing their own Safeguarding policy and strategies
2. To assist the Safeguarding Deputy in charge of Audits and the CBSM to be involved in a Club's Accreditation where requested and to verify and confirm the information relating to Safeguarding issues provided to the RFU is accurate.
3. To distribute literature, electronic communication and new developments concerning the Safeguarding of young people to the CB and clubs as appropriate.

The 3 Cluster areas contain the following clubs:

<b>New Forest &amp; Southampton</b>	<b>Hampshire North</b>	<b>Hampshire South East &amp; IOW</b>
New Milton RFC	Aldershot & Fleet RFC	Gosport & Fareham RFC
Fawley RFC	Alresford RFC	Havant RFC
Fordingbridge RFC	Alton RFC	Locksheath Pumas RFC
Lymington Mariners RFC	Andover RFC	Petersfield RFC
Tottonians RFC	Basingstoke RFC	Portsmouth RFC
Ellingham & Ringwood RFC	Chineham RFC	Southsea Nomads RFC
Eastleigh RFC	Farnborough RFC	US Portsmouth RFC
Romsey RFC	Hook & Odiham RFC	Ventnor
Trojans RFC	Kingsclere RFC	Isle of Wight RFC
Southampton RFC	Overton RFC	Sandown & Shanklin RFC
Millbrook RFC	Winchester RFC	Vectis RFC
Stoneham RUFC		