



HAMPSHIRE DEPUTY COUNTY SAFEGUARDING MANAGER x 2

1501 Purpose and Skills required

1. The purpose of the Deputy County Safeguarding Manager(s) is to provide support for the CBSM in the leadership in the Safeguarding of Children in Rugby Union across the Constituent Body area.
2. Key Relationships: Other Deputy CBSM and/or assistants, CBSM, Chair of CB Game Development Committee, CB Executive Director, Chair of CB Board.
3. The person should also have a range of key skills and attributes including: *empathy, approachability, good sense of humour, comprehensive communication (speaking AND listening) skills, objectivity, sound knowledge of relevant RFU policies and procedures, attention to detail, resilience and dedication to the cause of safeguarding young people.*
4. In return, the appointed individual(s) will receive support from the CB, CBSM and RFU Safeguarding team in the form of training, conferences and regular communications and will receive resources to support them in the delivery of this voluntary role.
5. The Deputy County Safeguarding Manager(s) will ideally have a background in child protection and/or safeguarding.

1502 Composition of Committee and Frequency of Meetings

- 1 The Deputy Safeguarding manager(s) will attend meetings as necessary with their team of assistants and also with all Club Safeguarding Officers. (CSOs) These meetings can be held Virtually if holding a group meeting is not possible. (Online over a meetings platform)
- 2 The Deputy Safeguarding manager(s) will assist the CBSM to hold a Hampshire RFU Safeguarding conference (this may be part of the Annual Club Development Conference).
- 3 The Deputy Safeguarding manager(s) will have the chance to attend the annual 2-day RFU conference.

1503 Accountable to

The County Safeguarding Manager, Game Development Chairman and the RFU safeguarding Manager for all matters concerning Safeguarding in Member Clubs.

1504 Authorised to

- 1 undertake any appropriate RFU Safeguarding courses.
- 2 attend the annual RFU Safeguarding Conference if spaces allow

1505 Tasks

1. To be an active member of the CB Safeguarding team, and to offer support and guidance to the CBSM.
2. Alongside the Safeguarding team to co-ordinate a programme of training, in conjunction with the CBSM, Area Training Manager and CSOs for club personnel involved in working with young people (i.e., Play It Safe/In Touch courses)
3. To have the chance to attend the RFU's CB Safeguarding Manager Conference

1506 Additional Tasks that could be delegated to team members

1. To assist the CBMS to identify, develop, mentor, support and maintain a team of Club Safeguarding Officers (CSOs) across the CB area, and ensure their registration on the RFUs Game Management System
2. To offer guidance and support to Club Safeguarding Officers in all matters, on developing their own Safeguarding policy and strategies
3. In conjunction with the CBSM and Club Safeguarding Officers, develop an effective process for ensuring up-to-date Workforce Lists for every club within the CB to ensure that all individuals working with young people undertake a DBS application every three years unless signed onto the government update service.
4. To assist the CBSM to ensure and update the presence of a 'Safeguarding' page on the CB website
5. To assist the CBSM to be involved in a Club's Accreditation where requested and to verify and confirm the information relating to Safeguarding issues provided to the RFU is accurate.
6. To distribute literature, electronic communication and new developments concerning the Safeguarding of young people to the CB and clubs as appropriate.