

# HAMPSHIRE RUGBY FOOTBALL UNION LIMITED

## Terms of Reference 12

Approved 12 July, 2012

Reviewed May 2020



## DISCIPLINARY SUB COMMITTEE

### 1201 Primary Purpose

The primary purpose of the Disciplinary Sub Committee is to conduct disciplinary proceedings.

### 1202 Secondary Purpose

To advise Member Clubs on disciplinary procedures.

### 1203 Composition of Committee and Frequency of Meetings

- 1 The Disciplinary Sub Committee consists of a Chairman appointed by the Game Development Committee; a Secretary and up to five others. An observer to attend hearings shall be nominated by the HRURS. No case shall be decided by less than three members of the Sub Committee, none of whom shall have any playing or administrative interest in any of the clubs involved in any incident. (These three does not have to include the Chairman or the Secretary.)
- 2 The Disciplinary Sub Committee normally holds Disciplinary Hearings monthly during the period September to June (unless there are no cases to be heard) and presents details of its findings and penalties awarded for confirmation by the Governance Committee at the next meeting of that Committee. Meetings to be held as necessary throughout the year. These meetings can be held Virtually if holding a group meeting is not possible. (Online over a meetings platform)
- 3 The Disciplinary Secretary is also the Youth Disciplinary Secretary, although a youth disciplinary secretary may be appointed to assist.

### 1204 Accountability

The Disciplinary Chairman is accountable to the Game Development Committee for the conduct of all disciplinary proceedings, all disciplinary decisions are reported to Game Development for ratification.

### 1205 Authorised to

- 1 commit expenditure to meet the purposes within the budget approved by the Management Board.
- 2 award penalties to guilty parties paying due regard to the sanctions recommended by the RFU.
- 3 levy fines, set annually by the Game Development Committee, against Member and Associate Clubs whose players are found guilty of a sending-off, or of a citing or a Rule 5.12 case.
- 4 charge reasonable costs, incurred by a match official or any other independent person who attends a hearing in a contested case, against Member and Associate Clubs whose players are found guilty of a sending-off or in a citing case.

*NOTE The Guernsey and Jersey Disciplinary Panels have delegated authority, as specified in 5.2 to 5.4 above, and are additionally authorised to fulfill Task 6.2.*

### 1206 Tasks

- 1 To ensure that the activities of the Discipline Sub Committee are completed within the annual budget approved by the Management Board.

- 2 To convene hearings in accordance with the procedures specified by the RFU to deal with all cases of sendings-off applicable to, and all citing reports and Rule 5.12 cases concerning, Member and Associate Clubs, their players and members, other than those which will be dealt with by the RFU. *Cases involving Channel Island Clubs or their members normally are delegated to the appropriate Disciplinary Panel on Guernsey (which shall include the Isle of Alderney) or Jersey.*
- 3 To receive and approve, or return for further consideration, all reports of hearings dealt with by the Guernsey and Jersey Disciplinary Panels.  
Clubs can hold their own disciplinary hearings where they can and report outcomes to the Discipline Secretary.
- 4 To receive and approve, or return for further consideration, the report of any hearing involving any player in an Under 18 team who has been sent off or cited, and who has been dealt with by the Disciplinary Committee of his own Club.  
*For the purposes of clarification any U17 or U18 player sent off or cited in an U18 match will be dealt with by the Youth Discipline Officer.*  
*An U18 player sent-off or cited in an U20 or adult match shall be dealt with by the Disciplinary Sub-Committee.*
- 5 To maintain statistics of all cases including offences reported by the HSRFU.
- 6 To undertake such other duties and responsibilities as the Game Development Committee may determine from time to time.