

HAMPSHIRE RUGBY FOOTBALL UNION LIMITED

Terms of Reference 07

Approved 12 July, 2012

Reviewed May 2020



CLUBS' MEETINGS

0701 Primary Purpose

The primary purpose of the Meetings held for Member and Associate Clubs is to inform, advise and exchange information.

0702 Secondary Purposes

- 1 To establish the views and concerns of the Clubs and represent these to the Management Board.
- 2 To provide a collective communications channel between the Clubs and the RFU.

0703 Attendance at and Frequency of Meetings

- 1 Clubs' Meetings shall be chaired jointly by the two Representatives elected from the Clubs at the AGM. Voting members include: Hampshire President and Vice President, the RFU Representative; the Management Chairman; the Chairmen of the Game and Club Development Committees, the Finance Chairman, the Chairmen of the Competitions and Disciplinary Sub Committees and the Executive Director. The Chairman of HRR is invited to attend. The Coaching Committee Chairman, the RDO's may attend (but are not obliged to do so) in a non-voting capacity.
- 2 Each Club should send at least one representative and may send more, only one of whom however shall be entitled to a vote. Associate Clubs from Out-of-County in a Hampshire County League may also send a representative, who may vote on a matter affecting that Club's League or Merit Table only.
- 3 Meetings shall be convened at a frequency to be kept under regular review to provide Clubs with an opportunity to discuss and feedback opinion on current issues; normally meetings will be held in April and November. Minutes will normally be issued within two weeks of the Meeting. There shall be no quorum for a Clubs' Meeting; failure to attend without having offered apologies will be understood to mean that such Clubs have no wish to be involved in the discussions or decisions.

0704 Accountability

The Chairmen report directly to the Management Board.

0705 Authority

Member Clubs may

- 1 set the Board additional tasks, duties or responsibilities providing always that these are within the Union's Constitution, Rules, Regulations, Bye-Laws, Objectives and Purposes.
- 2 contribute suggestions to the running of all County competitions involving adult teams in Member Clubs.