

# HAMPSHIRE RUGBY FOOTBALL UNION LIMITED

## Terms of Reference 04

Approved 12 July 2012

Reviewed May 2020



## MANAGEMENT CHAIRMAN

### 0401 Purpose

The purpose of the Chairman of the Management Board is to ensure that the Management Board efficiently directs and coordinates the business of the Hampshire Rugby Football Union Limited in accordance with its Terms of Reference.

### 0402 Accountability

The Management Chairman is accountable to and works under the authority of the President and has particular responsibility for the management of the employees of the Union.

### 0403 Authorised to

Attend, when requested by the President, or when otherwise appropriate, as an ex-officio member, any meeting of any Committee, Sub Committee or Task Group.

### 0404 Tasks

- 1 To review regularly the Union's finances with the Finance Chairman and the Executive Director.
- 2 To ensure that the Board is enabled to take decisions on the formulation of policy and the implementation of strategy, delegating responsibility to the Executive Director as appropriate.
- 3 To use his best endeavour to ensure that resolutions passed and instructions given by the Board are carried out, implemented and promoted.
- 4 To ensure, in consultation with the RFU Representative, that the Member Clubs are fully consulted on major policy issues.
- 5 To coordinate the work of the Committees and to oversee with the Executive Director the appointment of chairs of these committees.
- 6 To ensure that the Executive Director discharges their delegated responsibility for executing the business and managing the functions of the Union.
- 7 To ensure that the Strategic Plan is kept under review and regularly updated.
- 8 To be, with the Executive Director, one of the Union's principal spokespersons.
- 9 To help coordinate the programme for the Pastoral Care of Disabled Players.
- 10 To ensure appropriate and reasonable support is provided for those injured by participating in the Game
- 11 To plan the Volunteer Recruitment Strategy for the Union.
- 12 To encourage, guide and support the Union's volunteer workforce.
- 13 To recognise and Value the Volunteer particularly by proposing nominations for RFU and other Awards.
- 14 To undertake such other duties and responsibilities as the President may determine.