

# HAMPSHIRE RUGBY FOOTBALL UNION LIMITED

## Regulation, Advice and Guidance Note 4

*Sponsor Management Board*

*Approved 17 March, 2016*

*Last updated February 2020*



### ASSOCIATE CLUBS - CRITERIA AND CONDITIONS

- 0401 Usually any “new” Club formed in Hampshire shall be required to join the Union as an Associate Club prior to acceptance as a Member Club after a period of at least one satisfactory season of Associate membership. The criteria and conditions, applicable both for the approval of admittance to and for continuation as an Associate Club, have been agreed by the Management Board to be either:
- 1 The Club, although located and playing its home matches within the County, does not meet all the criteria listed in 0301 to qualify as a Member Club. This may include a Club which provides rugby for junior players only or Adult players only (an “In-County” Associate), or
  - 2 A Club located or playing its home matches outside the County which is already in membership of another County Constituent Body. (an “Out-of-County” Associate), and
  - 3 The Club must pay its charges on receipt of the annual invoice from the County Office not later than 31 October. This invoice will normally be issued with the County handbook each September. See 0307.
  - 4 The Club must ensure that all details required by the Game Management System are entered on-line on the RFU Website.
- 0402 Other “associations of persons” as provided for at Rule 5.5 shall be considered under the general terms of this Regulation. These may include but will not be restricted to the Hampshire Rugby Union Referees Society, the Hampshire Schools Rugby Football Union, the Jersey Rugby Football Association and the Guernsey Rugby Association. These are not required to pay a subscription.
- 0403 Associate Clubs do not have voting rights at General Meetings. Representatives of those listed in 0402 however are eligible to vote in the Committees on which they sit.
- 0404 A prospective “In-County” Associate Club must be proposed by a Member Club located within a twenty-mile radius of the playing address of the prospective Club. Applications from Business Houses to form a Club which will use their employees only as players are exempt this requirement. Applications from prospective Clubs which intend to participate only in charitable fixtures or seven-a-side (or similar) competitions using only invited players are similarly exempt. A prospective “Out-of-County” Associate Club must be authorised by the Secretary of its parent Constituent Body.
- 0405 Upon receipt of a properly completed “In-County” application form, the Executive Director will invite Member Clubs within a twenty-mile radius to state, within a fourteen day period, whether they have any objections to the admittance of the prospective Club.
- 0406 All applications, and any objections received, will be referred to the appropriate Committee for their recommendation prior to reference to the Management Board.
- 0407 The Executive Director will advise the Club and the HRURS of the decision of the Management Board. Successful applicants may then apply to the Society for the services of a referee.

- 0408 A Fixed-Rate Penalty will be issued by the Executive Director to a Club which has not paid its annual charges by 30 November. The level of this Penalty will be set by the Finance Committee and published in the Handbook.
- 0409 A Fixed-Rate Penalty will be issued by the Executive Director to a Club which has not submitted its Annual Club Accounts by 31<sup>st</sup> January. This fine is then doubled if the clubs still has outstanding accounts after 30<sup>th</sup> April. The level of this Penalty will be set by the Finance Committee and published in the Handbook.
- 0410 An Associate Club shall be liable to monetary fine, suspension or termination of its membership or privileges if:-
- 1 It has not paid its annual charges by 31<sup>st</sup> December.
  - 2 It does not submit its Club Accounts (Some clubs are exempt) by 31<sup>st</sup> January. This fine is then doubled if the clubs still has outstanding accounts after 30<sup>th</sup> April.
  - 3 It ceases to satisfy the criteria and conditions for membership as determined by the Committee.
  - 4 It does not conform to any reasonable directive by the Committee as to its standards of play, administration or general behaviour.
  - 5 It commits any willful breach or transgression of the Rules, Regulations, Bye Laws or Laws of the Game, World Rugby, the RFU or this Union.
  - 6 See also Regulation 0103.

# APPLICATION TO BECOME AN ASSOCIATE CLUB OF THE HAMPSHIRE RUGBY FOOTBALL UNION LIMITED

Application is hereby made to become an Associate Club of the Hampshire Rugby Football Union Limited. A cheque is attached for in respect of the due for this season. (This cheque will be returned if the application is unsuccessful.) The subscription is subject to annual review and this application gives an undertaking that the Club will pay any increased amounts in the future.

**Name of Club** \_\_\_\_\_ \*RFC/RUFC  
\*please delete as appropriate

**Colours** \_\_\_\_\_

**HOME GROUND** \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_ Ground Phone \_\_\_\_\_

This Ground is owned by/shared with \_\_\_\_\_

**Directions to Ground**  
\_\_\_\_\_  
\_\_\_\_\_

**CLUB H/Q** if not at ground

Address \_\_\_\_\_

Post Code \_\_\_\_\_ H/Q Phone \_\_\_\_\_

The names and addresses of the Club's Officers are shown on the attached form.

**I confirm that if this application is successful these details and such other information required by the Rugby Football Union will be entered on the Game Management System**

**SIGNATURE OF CLUB SECRETARY** \_\_\_\_\_ Date \_\_\_\_\_

Please return both forms with details of any matches played or fixtures planned for the current season to:

**Executive Director, Hampshire RFU Limited  
Buddens Yard, Station Road, Wickham PO17 5JA**

.....  
**FOR HRFU USE ONLY**

**In-County Associate Club Application**

I confirm that this application has been considered by my Club Committee and that my Club supports this application

Name of Proposing Club \_\_\_\_\_ Signature Proposing Club's Secretary \_\_\_\_\_

**Out-of-County Associate Club Application**

My Constituent Body has no objection to this Club being an Associate Club of Hampshire Rugby Football Union Limited

\_\_\_\_\_ Signature of Secretary of the \_\_\_\_\_ RFU

**NAME OF CLUB**

\_\_\_\_\_

**President**

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Email \_\_\_\_\_

Mobile \_\_\_\_\_ Home \_\_\_\_\_

**Chairman**

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Email \_\_\_\_\_

Mobile \_\_\_\_\_ Home \_\_\_\_\_

**Secretary**

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Email \_\_\_\_\_

Mobile \_\_\_\_\_ Home \_\_\_\_\_

**Treasurer**

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Email \_\_\_\_\_

Mobile \_\_\_\_\_ Home \_\_\_\_\_

**Disciplinary Officer**

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Email \_\_\_\_\_

Mobile \_\_\_\_\_ Home \_\_\_\_\_